



# P Park NJ, LLC

## Vendor Trucking Safety Orientation

### Policy Statement

The Goal of our Safety Policy is to ensure the Safety of all Truck Drivers and P Park Personnel. Please notify trucking companies of all of the requirements listed below. P Park will work to get you in and out of the facility in a safe and timely manner.

### Safety Orientation

All Drivers will receive an annual Safety Orientation on site upon the first load dumped for the year. Drivers will be required to sign Safety Orientation documentation.

### Safety Policies

#### Personal Protective Equipment (PPE)

- Hard Hats
- Protective eyewear
- High Visibility, Retro-reflective Safety Vest
- Gloves (*suitable for task*)
- Sturdy Construction Work Boots

**NOTE:** Please be advised ALL Drivers will be checked upon arrival to the scale house for the required PPE. Drivers not in compliance with PPE requirements will not be allowed out of the truck on site.

#### Drivers Exiting Trucks

- All PPE requirements must be met by the Driver prior to exiting the Truck.
- Trucks may only be exited at designated signs that state “Un-Tarp and Open Turn Buckles”.
- Request to exit must be made to P Park Personnel prior to exiting the Truck. (Call the scale house 973-947-4488 or honk horn to get attention if necessary).

#### Back-up Alarms

- All Trucks are required to be outfitted with **OPERATIONAL** back-up alarms.

#### Dumping

- All dumping must be completed with direction from P Park Personnel (If there is nobody in the area, call the scale house 973-947-4488).

#### Cell Phones

- No cell phone or mobile device usage is permitted on site, except in an emergency situation.

#### Smoking

- No smoking or use of open flames is permitted in or out of the Truck.

#### Speed Limit

- Maximum speed on site is 15 MPH.

### General Requirements

#### Littering

- Littering is prohibited.

#### Passengers

- Passengers are not permitted in Trucks without prior written notification.



# P Park NJ, LLC Vendor Trucking Safety Orientation

### Noise

- Tailgate slamming is prohibited in compliance with the Borough’s Noise ordinances.

### Anti Engine Idling Requirement

- To be in compliance with NJDEP requirements, P Park has an Anti-Idling Standard Operating Procedure to protect air quality by reducing the environmental impact of our operations in relation to engine idling.
- To comply with the NJDEP plan, trucks should not idle for longer than 3 minutes.
- Idling beyond 3 minutes is considered a penalty against Title 39 of the Motor Vehicle code, 39:3-70.2. Idling beyond 3 minutes may result in a fine issued by local and state police authorities and/or the NJDEP.

### Truck Repairs

- Prior to making repairs, the Company responsible for the repairs must provide a certificate of insurance naming P Park as “additionally insured”, and repairs will be made only upon approval from the Facility Manager.

### Truck Movement

- Trucks are to follow all directions and signs on site and navigate the site in a timely manner.
  - Waiting for other trucks is prohibited.
  - Stopping in non-designated areas is prohibited.
  - Exiting trucks to talk to other truck drivers is prohibited.

*NOTE:* In the event a truck requires assistance, call the scale house 973-947-4488. In the event of an emergency, call the scale house 973-947-4488 and blow horn. In the event the Truck is unsafe to remain in, engage the brake and retreat to a safe distance from the Truck.

## Non-Compliance of Policies

All compliance issues are at the discretion of the Facility Manager. Depending on the severity of non-compliance, the disciplinary action may include suspension up to and including permanent removal from the Facility.

**1st Event** – Verbal warning

**2nd Event** – Immediate removal and 30 day suspension from Facility

**3rd Event** – Extended suspension up to and including permanent removal from the Facility

## Acknowledgement

I certify that I have read and understand the above information and have been given the opportunity to ask any questions pertaining to the material. My signature below serves as an acknowledgment that I will abide by the rules and regulations outlined above and that I recognize I am subject to disciplinary action if I do not remain in compliance with this policy.

Transporter Signature: \_\_\_\_\_

Facility Manager Signature: \_\_\_\_\_

Transporter Printed Name: \_\_\_\_\_

Facility Manager Printed Name: \_\_\_\_\_

Transporter Title: \_\_\_\_\_

Date: \_\_\_\_\_